



AGENDA

QCNA ANNUAL GENERAL MEETING

6 APRIL 2025

2.30pm, Meeting Room, Downey Park NA, Windsor

1. Meeting Open
2. Attendance and apologies
3. Confirmation of the Minutes of the previous Annual General Meeting
4. Business arising from the Minutes of the previous Annual General Meeting
5. President's Annual Report
6. Committee Reports (as attached)
 - o The Treasurer will present the Audited Financial Reports of the Association for the year
1 January to 31 December 2024
 - o Appointment of Auditor
7. Election of Members
All positions will be declared vacant. Nominations may be taken from the floor.
 - o President
 - o Vice President
 - o Secretary
 - o Treasurer
 - o Promotions Officer
 - o Senior Registrar
 - o Junior Registrar
 - o Umpiring Convenor
 - o Representative:
 - o Senior Representative Convenor
 - o Junior Representative Convenor
 - o Elite Competitions Convenor
 - o Coaching Convenor
 - o TID/PDP Convenor
 - o QC Cup Convenor
 - o Canteen Convenor
 - o Regional Convenor
8. General Business
9. Meeting Close



AGM REPORTS - 2024

POSITION	PRESIDENT
	Prepared by Madonna Corless
<p>It has been a fabulous year for QCNA with many new players and coaches to our Association. I would like to thank Robbie Leikvold our Vice President and the QC Executive and Committee for their ongoing support in 2024.</p> <p>There is no “down time” to the netball calendar anymore and as one season ends another one is upon us. SSA, JSA, GBNL and summer fixtures are consistently on our minds. This year saw the inaugural season of M League which was a huge success and will continue into 2025.</p> <p>The Netball Qld Leaders conference gave us some great insights into what planning and structures are ahead from Netball Qld. They are updating their online training modules and are introducing a Cultural Competency Training Program.</p> <p>We were able to utilise our grant funding with the purchase of new equipment and updated furniture for our office space.</p> <p>We continued building on our strong relationship with Netball Qld including our regional representatives Paula Toonan and Isabelle Marks. Our relationship with other Associations within our region is strong and we have established regional workshops to work together in partnership. To share ideas and collaborate on what worked well or not so well for each association.</p> <p>I would like to thank all our coaches, managers and primary carers who also give up their time to make the QC journey a great experience for our players.</p> <p>I look forward to a successful 2025.</p>	

POSITION	VICE PRESIDENT
	Prepared by Robbie Leikvold
OVERVIEW	My role for 2024 has been primarily to assist the President and fellow executives in carrying out their roles. As immediate past President I approached this role by being available to mentor, observe and provide history behind certain decisions made and working within the Constitution and Rules of our Association.
SUCCESES	I attended various days of JSA and GBNL, including the exciting GBNL finals, to observe and be available to inexperienced coaches and to offer support as a committee representative at these events. I am assisting at the desk for summer fixtures and have attended regional events (none on offer lately) to connect with other members of the netball community. I attended other General NQ meetings regarding Management, Coaching and Umpiring.



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	Have put together an equipment list to expend grant monies by 5 December.
CHALLENGES Issue/s and solution/s	Finding appropriate ways to step into action and supporting has been tricky as I tried to not step on the toes of those effectively undertaking their roles. I have tried to remain in the background attempting to trouble shoot and/or assist where deemed necessary. I feel a good role for the VP in the future should include liaising with and supporting the Treasurer with Grants and chasing up monies owed and backing up the President in her Leadership role.
2025	
BUDGET Equipment/personnel/resources	Equipment: Coaches and Coaching Convenor to review and provide lists of required training equipment and compile an inventory of stock. Resources: Access to updated Constitution and Rules of Association. Budget: Would like to see VP having a role in pastoral care ie buying coffee/ other drink for coaches at state events and liaising with the Coaching Convenor/ Coaching Subcommittee regarding any parent/ other issues that may arise.
SUCCESSION PLANNING	VP needs to be available to both management and executive committees and able to attend carnivals/ community sport events. VP needs to be available to attend "Big Picture events" such as the Leadership Conference, Management courses and NQ AGMs. VP needs to be fully aware of all operational and leadership plans so they can effectively support QC moving forward. Thanks to both current committees and all previous committees for their support, inclusion and recognition of my past contributions. <i>"It is on the shoulders of those who came before that we rise and become stronger and more successful." Onward and upward in 2025!</i>



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POSITION	TREASURER
	Prepared by Kerri Wilton
OVERVIEW	QCNA has remained profitable in 2024. 2024 was a very busy year having taken over as Treasurer from Bruce in March. Responsible for: bookkeeping, payment processing, BAS, budgets, fee setting, invoicing for QC Cup, invoicing for uniforms, grant acquittal, audit preparation, wages, super, Workcover, payment plan management, debt collection.
SUCCESES	<p>Procedural:</p> <ul style="list-style-type: none">Converted to MYOB onlineConverted to online uniform sales with upfront payment\$20k grant received and fully acquitted (Gambling Community Benefit Fund) <p>Financial:</p> <ul style="list-style-type: none">Summer season profit consistent YOY thanks to addition of walking & mixed divisionsQC Cup profitability consistent YOYTerm deposit investments maintained at existing levels and managed fund had gains of \$35kContinued to subsidise costs of representative players through profit
CHALLENGES Issue/s and solution/s	<p>Challenges:</p> <ul style="list-style-type: none">Summer season team registrations, particularly junior reduced again in 2024Following up overdue accounts was time consuming – new online platforms will make this easier moving forwardPDP numbers down on 2023Vacant committee positions
2025	
PROPOSAL When, where, who, how	<ul style="list-style-type: none">QC Cup fees – review of carnivals available to schools suggests we are under market and will increase nomination fees in 2025Summer season – fees to be reviewed in line with potential new formatPDP needs to be organised earlier and given point of difference to Downey's. Fees for this to be reviewed as wellAuditor has recommended we review: - Professional financial advice in relation to the managed fund - Electronic filing system software
SUCCESSION PLANNING	I will nominate to continue as Treasurer for another year



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POSITION	PROMOTIONS OFFICER
	Prepared by Emma Freer
OVERVIEW	<p>General</p> <ul style="list-style-type: none">The QC calendar helped for the planning of the marketing activity for the year. <p>JSA & SSA & GBNL</p> <ul style="list-style-type: none">A planned calendar was implemented for the promotion and announcement of coaches, players, and teams, as well as social media content showcasing the skill, strength, and success of our players for SSA. In contrast, JSA & GBNL socials were managed in a more ad-hoc manner. <p>Summer Season</p> <ul style="list-style-type: none">In 2024, QCNA successfully developed the marketing, sponsorship and charity initiatives, for the summer season. <p>Sponsorship</p> <ul style="list-style-type: none">The sponsorship document was finalised and made available for use by the committee to attract potential sponsors. The website was updated with a clear call to action, and sponsorship opportunities were promoted through social media. <p>Charities</p> <ul style="list-style-type: none">The committee selected the charities for partnership following a voting process. Partnerships were secured, and logos, imagery, and promotional materials were gathered & written for use on social media and the website. Themed charity nights were planned and aligned with the season, and promotional efforts increased engagement through social media. Charity logos were printed for voting boxes, allowing members to participate in the selection process. Marketing Calendar was developed and implemented on socials to promote the registration on teams. <p>Social media</p> <ul style="list-style-type: none">Our social media presence for QCNA continues to grow and evolve through the implementation of annual social media plans tailored for each season. These plans have resulted in engaging posts and reels across Facebook and Instagram, utilising imagery and video content. In 2024, we increased the frequency of Instagram stories and grid posts, enhancing overall engagement. Facebook: 3,100 followers (6.9 % growth) Instagram: 1,405 followers (30% growth) Future planning should focus on ensuring the continuity of these efforts. Given the need for timely content creation and management, a specialised role within the



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	committee may be necessary to maintain and grow QCNA's social media presence.
SUCCESES	<p>QC Calendar</p> <ul style="list-style-type: none">• Development of the annual calendar with confirmed dates allowed for marketing to plan ahead <p>Summer Netball</p> <ul style="list-style-type: none">• Co-ordination of Charities – correspondence, documentation & promotion• Calendar & implementation of promotion <p>Sponsorship</p> <ul style="list-style-type: none">• Documentation appropriate for our club & needs to be updated each year social media• Emma has taken over the management of the day-to-day socials
CHALLENGES Issue/s and solution/s	<p>Social Media</p> <ul style="list-style-type: none">• Current process whereby Emma plans out posts, Jaz, Emma & Kerri creates tiles, Emma writes the copy & posts to both IG and FB & community manages.• Community management is a 7 day a week job if managed appropriately and best done by someone who is across all details of the running of the club• JSA & SSA – Need a dedicated social media person who is not managing a team & is at the carnivals• GBNL – consistent and planned content to be reviewed - A bit clunky and would be better if one person manages this if possible. <p>Website</p> <ul style="list-style-type: none">• The website is being updated on an as needs basis – Could be reviewed as it is an important tool for the management of the club's activity. Sponsorship• We could get more sponsorship if someone was willing to take this on. <p>General</p> <ul style="list-style-type: none">• Develop PR approach, utilising key media moments to raise profile of QCNA• Investigate new ways of engaging with current community and grow awareness to attract new members
SUCCESSION PLANNING	I feel the marketing role could be split into different roles to better manage the load – marketing, PR, sponsorship, fundraising, Social. Current time commitment for me cannot be maintained due to other work commitments.

POSITION	COACHING CONVERNOR (Vacant)
	No report



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POSITION	JUNIOR REGISTRAR / SENIOR REGISTRAR SUMMER SEASON
	Prepared by Anna Nixon-Smith
OVERVIEW	Numbers were down this year Junior 52 teams (2023 – 70 teams) Senior 54 Teams (2023 – 47 teams) Not sure why such a decrease in junior teams. Possibly DP Summer Blast
SUCCESSES	Teams registered and paid through Netball Connect. People are getting used to this from last year. Team numbers capped to try to keep numbers even. Canteen – run by committee which has been very helpful for me/convenor.
CHALLENGES Issue/s and solution/s	Number of teams registered in some divisions made it difficult to have even numbers. We had to combine some divisions which some teams have not been happy with and complaints The age groups/name of division I think was more confusing than using, Cadets, Inters etc. Finding helpers to assist with the running of Summer Season. Kerri has looked after this and is making it work so far. Possibly would be good to put it out to QC players/families to help in the canteen. It is better I believe to have committee on the desk. Need to reassess how summer works. Has it been successful for 2024? Possibly run summer fixtures on 1 night rather than 2 if DPNA are still running their blast. Can we make it better?
2025	
BUDGET Equipment/personnel/resources	Equipment: Resources: Budget: Canteen supplies – food, drinks, chips, lollies
PROPOSAL When, where, who, how	
SUCCESSION PLANNING	Try to find a canteen convenor for 2025 And a Junior &/or Senior person to run the desk.

POSITION	UMPIRING CONVENOR (Vacant)
	Prepared by Madonna Corless
OVERVIEW	This year we had a very limited group of umpires that QC called their own. Unfortunately, after speaking with many of our previous umpires, they were quite disillusioned with the way they were dismissed last year. I have been working hard on building a better relationship with many of our umpires.
SUCCESSES	Susan previously had started to arrange our JSA and SSA umpires. Thankfully some umpires from Toowoomba helped us out and all was well. I have managed to create a file of umpires contact details who are all willing to umpire for us at carnivals and games.
CHALLENGES	Not having an umpire convenor is really hard. The constant



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Issue/s and solution/s	phone calls and follow ups takes up a fair bit of time each carnival season. We really need to fill this role for 2025.
2025	
BUDGET Equipment/personnel/resources	Equipment: Nil Resources: Budget: Once our rep season carnivals are set, we can budget for our umpires. I suggest we budget for B badged umpires at all carnivals and then we will have a buffer if needed. This will need to be added to our Rep /GBNL fees.
PROPOSAL When, where, who, how	We have many newly badged umpires who are really keen to be mentored and extend their umpiring abilities. I would love to see them have a QC mentor who is willing to put the time and effort into helping achieve their umpiring goals.
SUCCESSION PLANNING	I suggest we put a tile out on the socials looking for an Umpire Convenor for 2025.

POSITION	SENIOR REPRESENTATIVE CONVENOR
	Prepared by Jacqui Butler
OVERVIEW	Was a great 4 days minus the rain and mud. Everyone pitched in and helped where needed. Was long days for people who had to be there all day, but it worked. Having the trolleys helped lots especially when collecting the ice as anyone could do it. The Eskys on wheels was amazing and so helpful. Loved the recovery sessions after Carnivals where we could. Lots of the girls enjoyed this.
SUCCESESSES	The hands-on deck during the tournament and how everyone was willing to help. Especially when having a certain parent who was rude to everyone. Loved the idea of an association dinner but just need a new venue.
CHALLENGES Issue/s and solution/s	Didn't like the app Heja. Would recommend going back to What's app. Found it hard to use and when having multiply chats it was hard to find some chats. I think we need to make sure that training partners really understand their role in the team and what is exactly expected of them. Need more help packing up and taking stuff at the end of the 4 days.
2025	
BUDGET Equipment/personnel/resources	Equipment: Resources: Cookies for presentation night, Ballons, Budget: \$400
PROPOSAL When, where, who, how	Would like to do a dinner for presentations for SSA. If we could charge an extra \$60 at registration for this then it will all be covered. The only cost will be to QC is for the actual presentation. Can book this in advance so when we put out our calendar its on there for everyone to see. Would also like



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	<p>to do this after SSA and not in August as I find its too late and everyone had forgotten all about it with both GBNL and Club Netball happening. We could book a Saturday night, and we can prebook so its all sorted.</p> <p>Need to look at the photos and see if we really need them done professional. There was so many people missing out of them. They look great but maybe we look at taking them ourselves and have certain days before training, so we know that everyone is there and do it that way. Any ideas.</p>
SUCCESSION PLANNING	Will continue in 2025.

2024 SENIOR STATE AGE RESULTS		
Age Group	Division	Ranking
15 Green	Championship	15th
15 Black	Division 3	12th
16 Green	Championship	17th
16 Black	Division 3	8th
16 White	Division 4	1st
18 Green	Championship	18th
18 Black	Challenge	7th
18 White	Division 3	1st

POSITION	JUNIOR REPRESENTATIVE CONVENOR
	Liz Rich
	No report submitted

2024 JUNIOR STATE AGE RESULTS		
Age Group	Division	Ranking
12 Green	Championship	25th
12 Black	Challenge	5th
13 Green	Championship	19th
13 Black	Division 3	7th
14 Green	Championship	8th
14 Black	Challenge	12th
Junior Boys		8th



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POSITION	TID/PDP CONVENOR (Vacant)
	No report submitted

POSITION	QC CUP CONVENOR (Vacant)
	Prepared by Anna Nixon-Smith
OVERVIEW	<p>QC Cup was held at Downey Park courts again for 2024. Team numbers down for Junior from 2023 but up for Senior. We had 2 boys divs this year which was fantastic</p> <p>Firebirds and Cougars came out Monday and Tuesday. It would be great to have this again for 2025. It would be great to have Firebirds on both days presenting Trophies.</p> <p>Netball Connect seems to be the best way for registering teams. A few issues but easily fixed. Teachers are a lot better at using NC and keeping up to date on socials.</p> <p>We used the same food vendors as in previous years and all paid commission. All said they would be happy to return in 2025.</p>
SUCCSESSES	<p>Downey Park is a great venue as they have 29 courts which enables us to have more teams than other associations courts.</p> <p>Live Scoring used again in 2024. Teachers and parents much better at using the technology.</p> <p>Capped numbers to try to have even divisions</p> <p>Social media good way to get Save the Date out to schools</p> <p>We used All Sports Physio this year which worked well. They were able to strap, massage and assess injuries. I'd like to use them again for 2025.</p>
CHALLENGES Issue/s and solution/s	<p>Payment for teams is always a lot of work for Treasurer as we can't get teachers to pay when registering. I will continue to see if there is a better way of doing this for ease of payments.</p> <p>Need to look at possibility of having less teams in divs but maybe more divisions to make divisions more even so rounds match better.</p> <p>Finals – possibly look at changing how many teams play the finals. It got a bit confusing for school and some teams who were lower placed left.</p> <p>Trophies – Need to reassess who gets trophies, so many are left over every year and unclaimed. I'd like to change it next year that teams get medals for players and only trophies for the A division teams in finals. Will need to cost difference.</p> <p>Cleaner – I think we need to have a cleaner there for most of the day, as the toilets got messy very early. We need to book this in earlier, so she is available.</p>

2025	
BUDGET Equipment/personnel/ resources	<p>Equipment: Trophies</p> <p>Budget: Allow for trophies, Sports Trainer/Physio, Cleaner</p> <p>Check with Kerri for budgets</p>
PROPOSAL	Dates 2025 –



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When, where, who, how	19 th & 20 th May 2025 and WWBU – 26 th & 27 th May 2025 Follow up with All Sports Physio to get quote & availability for 2025 Get Save the date out before school finishes in 2024
SUCCESSION PLANNING	With the help of the Committee, I'm happy to do QC Cup for 2025.

POSITION	ELITE COMPETITIONS COORDINATOR
	Prepared by Rachel Beehag
OVERVIEW	Seven QC teams entered the 2024 GBNL Season: <ul style="list-style-type: none">• U16 Green – 3rd Division 3• U16 Black – 1st Division 3• U18 Green – 6th Division 1• U18 Black – 8th Division 1• U23 Green – 7th Division 1• Opens Green – 6th Division 1• Opens Black – 4th Division 2
SUCCESSES	<ul style="list-style-type: none">• New GBNL coaches – Koby and Shane also new to QC• Two 18s teams in Division 1• 16s both made finals• 16 Black Premiers Division 3• Gym feedback was great from the regular attendees• Friendships formed• Lucky with weather this season – no (or very few) disruptions to training due to rain etc.• Awards Presentation Brunch and Bubbles a success – venue seems well accepted• Team photos in QC Shed worked well
CHALLENGES Issue/s and solution/s	<ul style="list-style-type: none">• Training disconnect – some in cage, some out• QC teams competing against each other• Gym attendance low – potential distance an issue• Team numbers low – problematic with injury and illness especially when teams in same Div and unable to borrow• Some teams had bonding thanks to BYE rounds – others didn't
2025	
BUDGET Equipment/personnel/resources	See proposed 2024 Budget, based on previous year, at the bottom of this table.



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EXPENSE	NOTES	PER PLAYER	PER TEAM	TOTAL
PRESENTATION DAY	Event cost (as per 2023 budget) Decorations etc (as per 2023 budget)			\$ 4,200.00 \$ 220.00
TROPHIES/MEDALS	Trophy \$14 pp x 87 \$4 x 5 per team (capt x2, other awards)	\$ 14.00 \$ 20.00		\$ 1,218.00 \$ 160.00
TEAM PHOTOS	\$110 + \$35 per team for digital (pricing as per SSA cost)			\$ 355.00
PLAYERS GIFTS	(as per 2023 budget)			\$ 1,850.00
OFFICIALS GIFTS	(as per 2023 budget)			\$ 660.00

Kerri will have more details on full GBNL budget matters.

Dates/Plans for 2025	<u>QC GBNL Trials</u> U18s – 8 Oct / 15 Oct U16s – 26 Nov 23s & Opens – 9 Nov / 16 Nov Update: Trials complete, and team/players selections made. Offers sent. <u>2025 Season Dates</u> Grading Rounds – 20/21 March and 27/28 March First Round – 1/2 May Last Round – 21/22 August GF – 11/12 September (there will be up to six outdoor Friday night rounds and 1 Thursday night round) <u>Proposed date for Awards Presentation Brunch</u> – Sunday 12 October (first weekend back in Term 4) – (✓ Accepted)
ACTIONS	<ul style="list-style-type: none"> Rach to nominate 7 teams (✓ Done – 6 Jan) The following teams were nominated: Open QC Open Green - Div 1 Open QC Open Black - Div 3 23 Years QC 23 Green - Div 2 18 Years QC 18 Green - Div 2 18 Years QC 18 Black - Div 3 16 Years QC 16 Green - Div 2 16 Years QC 16 Black - Div 3 Rach to submit squad lists – due 7 March Invoice to be paid (✓ Done – Kerry paid on 3 Feb) Rach to make plans/book venue for Presentation Night on 12 October
SUCCESSION PLANNING	Rachel happy to work with, and undertake a handover for, anyone who may want to take on the ECC role.

POSITION	CANTEEN CONVENOR (Vacant)
	No report submitted

POSITION	REGIONAL CONVENOR (Vacant)
	No report submitted