



**MINUTES**  
**QCNA ANNUAL GENERAL MEETING**  
**6 APRIL 2025**  
**2.30pm, Meeting Room, Downey Park NA, Windsor**

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1. Meeting Open
  2. Attendance and apologies
  3. Confirmation of the Minutes of the previous Annual General Meeting
  4. Business arising from the Minutes of the previous Annual General Meeting
  5. President's Annual Report
  6. Committee Reports (as attached)
    - o The Treasurer will present the Audited Financial Reports of the Association for the year  
1 January to 31 December 2024
    - o Appointment of Auditor
  7. Election of Members
    - All positions will be declared vacant. Nominations may be taken from the floor.
    - o President
    - o Vice President
    - o Secretary
    - o Treasurer
    - o Promotions Officer
    - o Senior Registrar
    - o Junior Registrar
    - o Umpiring Convenor
    - o Representative:
      - o Senior Representative Convenor
      - o Junior Representative Convenor
      - o Elite Competitions Convenor
    - o Coaching Convenor
    - o TID/PDP Convenor
    - o QC Cup Convenor
    - o Canteen Convenor
    - o Regional Convenor
  8. General Business
  9. Meeting Close
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# AGM REPORTS - 2024

POS ITION	PRESIDENT
	Prepared by Madonna Corless
	<p>It has been a fabulous year for QCNA with many new players and coaches to our Association. I would like to thank Robbie Leikvold our Vice President and the QC Executive and Committee for their ongoing support in 2024.</p> <p>There is no “downtime” to the netball calendar anymore and as one season ends another starts. JSA, GBNL and summer fixtures are consistently on our minds. This year saw the inaugural season of M League which was a huge success and will continue into 2025.</p> <p>The Netball Qld Leaders conference gave us some great insights into what planning and structures are ahead from Netball Qld. They are updating their online training modules and are introducing a Cultural Competency Training Program.</p> <p>We were able to utilise our grant funding with the purchase of new equipment and updated furniture for our office space.</p> <p>We continued building on our strong relationship with Netball Qld including our regional representatives Paula Toonan and Isabelle Marks. Our relationship with other Associations within our region is strong and we have established regional workshops to work together in partnership. To share ideas and collaborate on what worked well or not so well for each association.</p> <p>I would like to thank all our coaches, managers and primary carers who also give up their time to make the QC journey a great experience for our players.</p> <p>I look forward to a successful 2025.</p>

POS ITION	VICE PRESIDENT
OVERVIEW	Prepared by Robbie Leikvold
	<p>My role for 2024 has been primarily to assist the President and fellow executives in carrying out their roles. As immediate past President I approached this role by being available to mentor, observe and provide history behind certain decisions made and working within the Constitution and Rules of our Association.</p> <p>I attended various days of JSA and GBNL, including the exciting GBNL finals, to observe and be available to inexperienced coaches and to offer support as a committee representative at these events.</p> <p>I am assisting at the desk for summer fixtures and have attended regional events (none on offer lately) to connect with other members of the netball community.</p> <p>I attended other General NQ meetings regarding Management, Coaching and Umpiring.</p>
SUCSESSES	



# AGM REPORT

	<p>Have put together an equipment list to expend grant monies by 5 December. Finding appropriate ways to step into action and supporting has been tricky as I tried to not step on the toes of those effectively undertaking their roles. I have tried to remain in the background attempting to trouble shoot and/or assist where deemed necessary.</p> <p>I feel a good role for the VP in the future should include liaising with and supporting the Treasurer with Grants and chasing up monies owed and backing up the President in her Leadership role.</p>
<b>2025</b>	
<p><b>BUDGET</b> <b>Equipment/personnel/ resources</b></p>	<p><b>Equipment:</b> Coaches and Coaching Convenor to review and provide lists of required training equipment and compile an inventory of stock.</p> <p><b>Resources:</b> Access to updated Constitution and Rules of Association.</p> <p><b>Budget:</b> Would like to see VP having a role in pastoral care ie buying coffee/ other drink for coaches at state events and liaising with the Coaching Convenor/ Coaching Subcommittee regarding any parent/ other issues that may arise.</p>
<p><b>SUCCESSION PLANNING</b></p>	<p>VP needs to be available to both management and executive committees and able to attend carnivals/ community sport events.</p> <p>VP needs to be available to attend “Big Picture events” such as the Leadership Conference, Management courses and NQ AGMs.</p> <p>VP needs to be fully aware of all operational and leadership plans so they can effectively support QC moving forward.</p> <p>Thanks to both current committees and all previous committees for their support, inclusion and recognition of my past contributions.</p> <p><i>“It is on the shoulders of those who came before that we rise and become stronger and more successful.” Onward and upward in 2025!</i></p>



# AGM REPORT

POSITION	TREASURER
OVERVIEW	Prepared by Kerri Wilton
	QCNA has remained profitable in 2024. 2024 was a very busy year having taken over as Treasurer from Bruce in March. Responsible for: bookkeeping, payment processing, BAS, budgets, fee setting, invoicing for QC Cup, invoicing for uniforms, grant acquittal, audit preparation, wages, super, Workcover, payment plan management, debt collection.
SUCSESSES	<p>Procedural:</p> <ul style="list-style-type: none"> <li>• Converted to MYOB online</li> <li>• Converted to online uniform sales with upfront payment</li> <li>• \$20k grant received and fully acquitted (Gambling Community Benefit Fund)</li> </ul> <p>Financial:</p> <ul style="list-style-type: none"> <li>• Summer season profit consistent YOY thanks to addition of walking &amp; mixed divisions</li> <li>• QC Cup profitability consistent YOY</li> <li>• Term deposit investments maintained at existing levels and managed fund had gains of \$35k</li> <li>• Continued to subsidise costs of representative players through profit</li> </ul>
CHALLENGES Issue/s and solution/s	<p>Challenges:</p> <ul style="list-style-type: none"> <li>• Summer season team registrations, particularly junior reduced again in 2024</li> <li>• Following up overdue accounts was time consuming – new online platforms will make this easier moving forward</li> <li>• PDP numbers down on 2023</li> <li>• Vacant committee positions</li> </ul>
<b>2025</b>	
PROPOSAL When, where, who, how	<ul style="list-style-type: none"> <li>• QC Cup fees – review of carnivals available to schools suggests we are under market and will increase nomination fees in 2025</li> <li>• Summer season – fees to be reviewed in line with potential new format</li> <li>• PDP needs to be organised earlier and given point of difference to Downey's. Fees for this to be reviewed as well</li> <li>• Auditor has recommended we review: - Professional financial advice in relation to the managed fund - Electronic filing system software</li> </ul>
SUCCESSION PLANNING	I will nominate to continue as Treasurer for another year



# AGM REPORT

POSITION	PROMOTIONS OFFICER
	Prepared by Emma Freer
<p><b>OVERVIEW</b></p>	<p>General</p> <ul style="list-style-type: none"> <li>The QC calendar helped for the planning of the marketing activity for the year.</li> </ul> <p>JSA &amp; SSA &amp; GBNL</p> <ul style="list-style-type: none"> <li>A planned calendar was implemented for the promotion and announcement of coaches, players, and teams, as well as social media content showcasing the skill, strength, and success of our players for SSA. In contrast, JSA &amp; GBNL socials were managed in a more ad-hoc manner.</li> </ul> <p>Summer Season</p> <ul style="list-style-type: none"> <li>In 2024, QCNA successfully developed the marketing, sponsorship and charity initiatives, for the summer season.</li> </ul> <p>Sponsorship</p> <ul style="list-style-type: none"> <li>The sponsorship document was finalised and made available for use by the committee to attract potential sponsors. The website was updated with a clear call to action, and sponsorship opportunities were promoted through social media.</li> </ul> <p>Charities</p> <ul style="list-style-type: none"> <li>The committee selected the charities for partnership following a voting process. Partnerships were secured, and logos, imagery, and promotional materials were gathered &amp; written for use on social media and the website. Themed charity nights were planned and aligned with the season, and promotional efforts increased engagement through social media. Charity logos were printed for voting boxes, allowing members to participate in the selection process. Marketing Calendar was developed and implemented on socials to promote the registration on teams.</li> </ul> <p>Social media</p> <ul style="list-style-type: none"> <li>Our social media presence for QCNA continues to grow and evolve through the implementation of annual social media plans tailored for each season. These plans have resulted in engaging posts and reels across Facebook and Instagram, utilising imagery and video content. In 2024, we increased the frequency of Instagram stories and grid posts, enhancing overall engagement.            Facebook: 3,100 followers (6.9 % growth)            Instagram: 1,405 followers (30% growth) Future planning should focus on ensuring the continuity of these efforts. Given the need for timely content creation and management, a specialised role within the</li> </ul>



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	committee may be necessary to maintain and grow QCNA's social media presence.
<b>SUCCESES</b>	<p>QC Calendar</p> <ul style="list-style-type: none"> <li>• Development of the annual calendar with confirmed dates allowed for marketing to plan ahead</li> </ul> <p>Summer Netball</p> <ul style="list-style-type: none"> <li>• Co-ordination of Charities – correspondence, documentation &amp; promotion</li> <li>• Calendar &amp; implementation of promotion</li> </ul> <p>Sponsorship</p> <ul style="list-style-type: none"> <li>• Documentation appropriate for our club &amp; needs to be updated each year social media</li> <li>• Emma has taken over the management of the day-to-day socials</li> </ul>
<b>CHALLENGES Issue/s and solution/s</b>	<p>Social Media</p> <ul style="list-style-type: none"> <li>• Current process whereby Emma plans out posts, Jaz, Emma &amp; Kerri creates tiles, Emma writes the copy &amp; posts to both IG and FB &amp; community manages.</li> <li>• Community management is a 7 day a week job if managed appropriately and best done by someone who is across all details of the running of the club</li> <li>• JSA &amp; SSA – Need a dedicated social media person who is not managing a team &amp; is at the carnivals</li> <li>• GBNL – consistent and planned content to be reviewed - A bit clunky and would be better if one person manages this if possible.</li> </ul> <p>Website</p> <ul style="list-style-type: none"> <li>• The website is being updated on an as needs basis Could be reviewed as it is an important tool for the management of the club's activity. Sponsorship</li> <li>• We could get more sponsorship if someone was willing to take this on.</li> </ul> <p>General</p> <ul style="list-style-type: none"> <li>• Develop PR approach, utilising key media moments to raise profile of QCNA</li> <li>• Investigate new ways of engaging with current community and grow awareness to attract new members</li> </ul>
<b>SUCCESSIONPLANNING</b>	I feel the marketing role could be split into different roles to better manage the load – marketing, PR, sponsorship, fundraising, Social. Current time commitment for me cannot be maintained due to other work commitments.

<b>POSITION</b>	<b>COACHING CONVERNOR (Vacant)</b>
	No report



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POSITION	JUNIOR REGISTRAR / SENIOR REGISTRAR SUMMER SEASON
OVERVIEW	Prepared by Anna Nixon-Smith
	Numbersweredownthisyear Junior 52 teams (2023 – 70 teams) Senior 54 Teams (2023 – 47 teams) Notsurewhysuchadecreaseinjunior teams.PossiblyDP Summer Blast
SUCSESSES	TeamsregisteredandpaidthroughNetballConnect.People are getting used to this from last year. Teamnumberscappedtotrytokeepnumberseven. Canteen–runbycommitteewhichhasbeenveryhelpful for me/convenor.
CHALLENGES Issue/s and solution/s	Numberofteamsregisteredinsomedivisionsmadeitdifficult tohaveevennumbers.We had to combinesomedivisions whichsometeamshavenotbeenhappywithandcomplaints Theagegroups/nameofdivisionIthinkwasmoreconfusing than using, Cadets, Inters etc. FindinghelperstoassistwiththerunningofSummerSeason. Kerri has looked after this and is making it work so far. PossiblywouldbegoodtoputitouttoQCplayers/families to helpinthecanteen.ItisbetterIbelievetohavecommittee on the desk. Needto reassesshowsummerworks.Hasitbeensuccessful for2024?Possiblyrunsummerfixtureson1nightrather than 2 ifDPNAarestillrunningtheirblast.Canwemakeifbetter?
<b>2025</b>	
BUDGET Equipment/personnel/ resources	<b>Equipment:</b> <b>Resources:</b> <b>Budget:</b> Canteensupplies–food,drinks,chips,lollies
PROPOSAL When, where, who, how	
SUCCESSION PLANNING	Try to find a canteen convenorfor2025 And a Junior &/or Seniorperson torunthe desk.

POS ITION	UMPIRING CONVENOR (Vacant)
	Prepared by Madonna Corless
OVERVIEW	This year wehad a verylimitedgroupofumpires thatQCcalled their own. Unfortunately, afterspeakingwith manyofour previous umpires, theywerequitedisillusioned withthewaythey were dismissed last year.Ihavebeenworking hardonbuildinga better relationship withmanyofourumpires.
SUCSESSES	Susan previously had startedtoarrangeour JSA andSSAumpires. Thankfully some umpiresfromToowoomba helpedusoutandall was well. I have managedto createafileof umpirescontact details who are all willingtoumpireforusat carnivalsandgames.
CHALLENGES	Not having an umpire convenorisreallyhard. Theconstant



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<b>Issue/s and solution/s</b>	phone calls and follow ups takes up a fair bit of time each carnival season. We really need to fill this role for 2025.
<b>2025</b>	
<b>BUDGET</b> Equipment/personnel/ resources	<b>Equipment: Nil</b> <b>Resources:</b> <b>Budget:</b> Once our rep season carnivals are set, we can budget for our umpires. I suggest we budget for B badged umpires at all carnivals and then we will have a buffer if needed. This will need to be added to our Rep /GBNL fees.
<b>PROPOSAL</b> <b>When, where, who, how</b>	We have many newly badged umpires who are really keen to be mentored and extend their umpiring abilities. I would love to see them have a QC mentor who is willing to put the time and effort into helping achieve their umpiring goals.
<b>SUCCESSION PLANNING</b>	I suggest we put a tile out on the socials looking for an Umpire Convenor for 2025.

<b>POSITION</b>	<b>SENIOR REPRESENTATIVE CONVENOR</b>
	Prepared by Jacqui Butler
<b>OVERVIEW</b>	Was a great 4 days minus the rain and mud. Everyone pitched in and helped where needed. Was long days for people who had to be there all day, but it worked. Having the trolleys helped lots especially when collecting the ice as anyone could do it. The Eskys on wheels was amazing and so helpful. Loved the recovery sessions after Carnivals where we could. Lots of the girls enjoyed this.
<b>SUCCESSSES</b>	The hands-on deck during the tournament and how everyone was willing to help. Especially when having a certain parent who was rude to everyone. Loved the idea of an association dinner but just need a new venue.
<b>CHALLENGES</b> Issue/s and solution/s	Didn't like the app Heja. Would recommend going back to What's app. Found it hard to use and when having multiply chats it was hard to find some chats. I think we need to make sure that training partners really understand their role in the team and what is exactly expected of them. Need more help packing up and taking stuff at the end of the 4 days.
<b>2025</b>	
<b>BUDGET</b> Equipment/personnel/ resources	Equipment: Resources: Cookies for presentation night, Ballons, Budget: \$400
<b>PROPOSAL</b> <b>When, where, who, how</b>	Would like to do a dinner for presentations for SSA. If we could charge an extra \$60 at registration for this then it will all be covered. The only cost will be to QC is for the actual presentation. Can book this in advance so when we put out our calendar its on there for everyone to see. Would also like



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	<p>to do this after SSA and not in August as I find its too late and everyone had forgotten all about it with both GBNL and Club Netball happening. We could book a Saturday night, and we can prebook so its all sorted.</p> <p>Need to look at the photos and see if we really need them done professional. There was so many people missing out of them. They look great but maybe we look at taking them ourselves and have certain days before training, so we know that everyone is there and do it that way. Any ideas.</p>
<b>SUCCESSION PLANNING</b>	Will continue in 2025.

<b>2024 SENIOR STATE AGE RESULTS</b>		
<b>Age Group</b>	<b>Division</b>	<b>Ranking</b>
15 Green	Championship	15th
15 Black	Division 3	12th
16 Green	Championship	17th
16 Black	Division 3	8th
16 White	Division 4	1st
18 Green	Championship	18th
18 Black	Challenge	7th
18 White	Division 3	1st

<b>POSITION</b>	<b>JUNIOR REPRESENTATIVE CONVENOR</b>
	Liz Rich
	No reports submitted

<b>2024 JUNIOR STATE AGE RESULTS</b>		
<b>Age Group</b>	<b>Division</b>	<b>Ranking</b>
12 Green	Championship	25th
12 Black	Challenge	5th
13 Green	Championship	19th
13 Black	Division 3	7th
14 Green	Championship	8th
14 Black	Challenge	12th
Junior Boys		8th



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POSITION	TID/PDP CONVENOR (Vacant)
	No report submitted

POSITION	QC CUP CONVENOR (Vacant)
OVERVIEW	Prepared by Anna Nixon-Smith
	<p>QC Cup was held at Downey Park courts again for 2024. Team numbers down for Junior from 2023 but up for Senior. We had 2 boys divs this year which was fantastic Firebirds and Cougars came out Monday and Tuesday. It would be great to have this again for 2025. It would be great to have Firebirds on both days presenting Trophies. Netball Connect seems to be the best way for registering teams. A few issues but easily fixed. Teachers are a lot better at using NC and keeping up to date on socials. We used the same food vendors as in previous years and all paid commission. All said they would be happy to return in 2025.</p>
SUCSESSES	<p>Downey Park is a great venue as they have 29 courts which enables us to have more teams than other associations courts. Live Scoring used again in 2024. Teachers and parents much better at using the technology. Capped numbers to try to have even divisions Social media good way to get Save the Date out to schools We used All Sports Physio this year which worked well. They were able to strap, massage and assess injuries. I'd like to use them again for 2025. Payment for teams is always a lot of work for Treasurer as we</p>
CHALLENGES Issue/s and solution/s	<p>can't get teachers to pay when registering. I will continue to see if there is a better way of doing this for ease of payments. Need to look at possibility of having less teams in divs but maybe more divisions to make divisions more even so rounds match better. Finals – possibly look at changing how many teams play the finals. It got a bit confusing for school and some teams who were lower placed left. Trophies – Need to reassess who gets trophies, so many are left over every year and unclaimed. I'd like to change it next year that teams get medals for players and only trophies for the A division teams in finals. Will need to cost difference. Cleaner – I think we need to have a cleaner there for most of the day, as the toilets got messy very early. We need to book this in earlier, so she is available.</p>
2025	
BUDGET Equipment/personnel/ resources	<p><b>Equipment:</b> Trophies <b>Budget:</b> Allow for trophies, Sports Trainer/Physio, Cleaner Check with Kerri for budgets</p>
PROPOSAL	Dates 2025 –



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<b>When,where,who,how</b>	19 <sup>th</sup> & 20 <sup>th</sup> May 2025 and WWBU – 26 <sup>th</sup> & 27 <sup>th</sup> May 2025 Follow up with All Sports Physio to get quote & availability for 2025 Get Save the date out before school finishes in 2024
<b>SUCCESSION PLANNING</b>	With the help of the Committee, I'm happy to do QC Cup for 2025.

<b>POSITION</b>	<b>ELITE COMPETITIONS COORDINATOR</b>
	<b>Prepared by Rachel Beehag</b>
<b>OVERVIEW</b>	Seven QC teams entered the 2024 GBNL Season: <ul style="list-style-type: none"> <li>• U16 Green – 3rd Division 3</li> <li>• U16 Black – 1st Division 3</li> <li>• U18 Green – 6th Division 1</li> <li>• U18 Black – 8th Division 1</li> <li>• U23 Green – 7th Division 1</li> <li>• Opens Green – 6th Division 1</li> <li>• Opens Black – 4th Division 2</li> </ul>
<b>SUCCESES</b>	<ul style="list-style-type: none"> <li>• New GBNL coaches – Koby and Shane also new to QC</li> <li>• Two 18s teams in Division 1</li> <li>• 16s both made finals</li> <li>• 16 Black Premiers Division 3</li> <li>• Gym feedback was great from the regular attendees</li> <li>• Friendships formed</li> <li>• Lucky with weather this season – no (or very few) disruptions to training due to rain etc.</li> <li>• Awards Presentation Brunch and Bubbles a success – venue seems well accepted</li> <li>• Team photos in QC Shed worked well</li> </ul>
<b>CHALLENGES Issue/s and solution/s</b>	<ul style="list-style-type: none"> <li>• Training disconnect – some in cage, some out</li> <li>• QC teams competing against each other</li> <li>• Gym attendance low – potential distance an issue</li> <li>• Team numbers low – problematic with injury and illness especially when teams in same Div and unable to borrow</li> <li>• Some teams had bonding thanks to BYE rounds – others didn't</li> </ul>
<b>2025</b>	
<b>BUDGET Equipment/personnel/ resources</b>	See proposed 2024 Budget, based on previous year, at the bottom of this table.



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EXPENSE	NOTES	PER PLAYER	PER TEAM	TOTAL
PRESENTATION DAY	Event cost (as per 2023 budget)			\$ 4,200.00
	Decorations etc (as per 2023 budget)			\$ 220.00
TROPHIES/MEDALS	Trophy \$14 pp x 87	\$ 14.00		\$ 1,218.00
	\$4 x 5 per team (capt x2, other awards)		\$ 20.00	\$ 160.00
TEAM PHOTOS	\$110 + \$35 per team for digital (pricing as per SSA cost)			\$ 355.00
PLAYERS GIFTS	(as per 2023 budget)			\$ 1,850.00
OFFICIALS GIFTS	(as per 2023 budget)			\$ 660.00

Kerri will have more details on full GBNL budget matters.

<b>Dates/Plans for 2025</b>	<p>QCGBNL Trials            U18s – 8 Oct / 15 Oct            U16s – 26 Nov            23s &amp; Opens – 9 Nov / 16 Nov            Update: Trials complete, and team/players selections made. Offers sent.            2025 Season Dates            Grading Rounds – 20/21 March and 27/28 March            First Round – 1/2 May            Last Round – 21/22 August            GF – 11/12 September            (there will be up to six <b>outdoor</b> Friday night rounds and 1 Thursday night round)            Proposed date for Awards Presentation Brunch – Sunday 12 October (first weekend back in Term 4) – (Accepted)</p> <ul style="list-style-type: none"> <li>• Rach to nominate 7 teams ( Done – 6 Jan)</li> </ul>														
<b>ACTIONS</b>	<p>The following teams were nominated:</p> <table> <tr><td>Open</td><td>QC Open Green - Div 1</td></tr> <tr><td>Open</td><td>QC Open Black - Div 3</td></tr> <tr><td>23 Years</td><td>QC 23 Green - Div 2</td></tr> <tr><td>18 Years</td><td>QC 18 Green - Div 2</td></tr> <tr><td>18 Years</td><td>QC 18 Black - Div 3</td></tr> <tr><td>16 Years</td><td>QC 16 Green - Div 2</td></tr> <tr><td>16 Years</td><td>QC 16 Black - Div 3</td></tr> </table> <ul style="list-style-type: none"> <li>• Rach to submit squad lists – due 7 March</li> <li>• Invoice to be paid ( Done – Kerry paid on 3 Feb)</li> <li>• Rach to make plans/book venue for Presentation Night on 12 October</li> </ul>	Open	QC Open Green - Div 1	Open	QC Open Black - Div 3	23 Years	QC 23 Green - Div 2	18 Years	QC 18 Green - Div 2	18 Years	QC 18 Black - Div 3	16 Years	QC 16 Green - Div 2	16 Years	QC 16 Black - Div 3
Open	QC Open Green - Div 1														
Open	QC Open Black - Div 3														
23 Years	QC 23 Green - Div 2														
18 Years	QC 18 Green - Div 2														
18 Years	QC 18 Black - Div 3														
16 Years	QC 16 Green - Div 2														
16 Years	QC 16 Black - Div 3														
<b>SUCCESSION PLANNING</b>	Rachel happy to work with, and undertake a handover for, anyone who may want to take on the ECC role.														

POSITION	CANTEEN CONVENOR (Vacant)
	No report submitted

POSITION	REGIONAL CONVENOR (Vacant)
	No report submitted